USER MANUAL

EPROGRESS REPORT SYSTEM UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH

Updated : 17 October 2013

PUSAT TEKNOLOGI MAKLUMAT & KOMUNIKASI UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH

Lebuhraya Tun Razak, 26300 Gambang,Kuantan Pahang Darul Makmur. Tel : 609-549 2188

Table of Contents

Table of Contents	1
System Introduction	3
System Access - URL	3
System Module	4
2.1 Staff / Fellowship Module	4
2.1.1 Staff / Fellowship Module Login	4
2.1.2 Staff / Fellowship Dashboard Module	5
2.1.3 Staff / Fellowship Sub Module	5
2.2 Supervisor Module	12
2.2.1 Supervisor Module Login	13
2.2.2 Supervisor Dashboard Module	13
2.2.3 Supervisor Sub Module	14

eProgress Report System was developed to facilitate staff / fellow prepare and submit a progress report for each semester. In addition, this system also developed in order to facilitate the supervisor to access the progress report to review and evaluate efficiently.

This system consists of two (2) main modules :-

- 1- Staff/Fellowship Module
- 2- Supervisor Module

System Access - URL

The system can be accessed via the following url :-

https://community.ump.edu.my/ecommstaff/eProgress

Universiti Malaysia PAHÁNG		
	Username : Password : Forgot your password?	
	User Cotegory? Login	
Any queries , kindly contact us :- Unit Perjawatan & Cuti Belajar, Jabatan Pendaftar, Universiti Malaysia Pahang, Leburitora Tun Razak, in Pahang Daruti Makmur Tel : (60-5492312 / 60-5493232 - Rass : 60-99181 Femal : Unisethjennd@ump.edu.my		
eProgress Report System	Disclaimer: Universiti Malaysia Pahang will not be liable for any loss or damage caused by the use of information o Copyright (p 2013 Jabatan Pendestar, Universiti Malaysia Pahang	stained from this website.

Figure 1.0 : Frontpage of eProgress Report System

2.1 Staff / Fellowship Module

2.1.1 Staff / Fellowship Module Login

Universiti Malaysia PAHANG	
	Username :
	Password : Forgot your password?
	User Category? Login
Any queries , kindly contact us :-	
Unit Perjawatan & Cuti Belajar, Jabatan Pendatar, Universiti Majusia Pahang, 26300 Gambang, Kuantan Pahang Darul Makmur Tel : 609-5492312, 2009-549313 Faks: 2009-549318 Email: univestoppend(gump,edu.my	
eProgress Report System	bisclamor: trivversiti Malaysia Pahang will net be liable for any loss of angles caused by the use of information obtained from this website. Copyright to 2013 Jabatan Pendaffar, Universiti Malaysia Pahang

Figure 2.1.1 : Frontpage of eProgress Report System

To login, user must use the following information :-

Username	: eCommunity username
Password	: eCommunity password
User Category	: Staff/Felowship

2.1.2 Staff / Fellowship Dashboard Module

Universiti Malaysia PAHANG	SIGN IN AS MOHD AZMIR BIN MOHD AZH.	ARI		ing in the sign Out
Welcom: To eProgress Report System My Profie Progress Report	Dashboard Progress Report Status Semester / Year SEMESTER 1 / 2010 SEMESTER 3 / 2011 SEMESTER 3 / 2011 SEMESTER 4 / 2012 SEMESTER 6 / 2012 SEMESTER 6 / 2013 SEMESTER 8 / 2013	Status Roct filled in yet Roct filled in yet	 Student's Rating By Semester / Year Haris based on Evaluated status only. 	
	Legend Status : Event // In the process of filing Submit (Submitted to supervise Submit (Submitted to supervise Evaluation Entry (Visuation Entry (VisuationEntry (Visuation Entry (Visuation Entry (VisuationEntry (VisuationE	or) or) ted)	7 2 BOUETRE BOUETRE BOUETRE BOUETRE BOUETRE BOUETRE BOUETRE BOUETRE 1/2010 2/2010 3/2011 4/2011 9/2012 6/2012 7/2013 8/2013 Boundary/Year	
€ III ►			Dischaimer-	×
		Universiti Malaysia Pahang will not be lia Copyrigi	able for any loss or damage caused by the use of information obtained from this website. ht © 2013 Jabatan Pendaftar, Universiti Malaysia Pahang	

Figure 2.1.2 : eProgress Report System Dashboard

In this screen, users can view the status of progress report for each semester. Users also can view the rating of progress report that has been evaluated by the supervisor.

2.1.3 Staff / Fellowship Sub Module

In this sub module, users can access the following information :-



2.1.3.1 My Profile Sub Module

- Study Leave Info

View Study Leave Information such as duration of study, university, course name and so on.



Figure 2.1.3.1.1 : Study Leave Info Screen

- Extension Info

View extension study leave record if applicable.

Universiti Malaysia PAHANG	SIGN IN AS AUNOL HARVATI BTE IBRAHIM		i⊖ Home Sign Out
Wekome To eProgress Report System	Extension Info		
🕒 🗀 My Profile	» Extension Information		
Study Leave Info	Extension Date From	Extension Date To	Extension Type
Extension Info	23/12/2008	22/06/2009	EXT2
Supervisor Info	23/06/2008	22/12/2008	EXT1
🖲 📜 Payment Info			
Study Plan Info	Legend :		
E Progress Report	v EXT1 = Extension 1		
	» EXT2 = Extension 2		
	» EXT3 = Extension 3		
< III +			
		Disdaimer:	
	Universiti Malaysia Pahang will not be liable for an	w loss or damage caused by the use of information obtained from this website.	

Figure 2.1.3.1.2 : Extension Info Screen

- Supervisor Info

View Supervisor information.

Witching Registry Image: Status and S	Universiti Malaysia PAHANG	SIGN IN AS MOHD AZMIR BIN MOHD AZHARI		Home Sign Out
• remaining the second temperature of temperature o	Welcome To eProgress Report System	Supervisor Info		
Image: Second rule Supervisor rule Supervisor rule Supervisor rule <th>My Profile</th> <th>» Personal Information</th> <th></th> <th></th>	My Profile	» Personal Information		
Supervisor Inde Supervisor Inde Study Plan Inde Study P	Study Leave Info	SUPERVISOR 1		
Image: Stand Plan Dide University MOOREMUNDENTY Image: Stand Plan Dide 122 Image: Stand Plan Dide 123 Image: Stand Plan Dide<	Extension Info	Supervisor Name	MUHAMMAD AZIQ HAIKAL BIN ALUWI	
Image: Market Note Statisf Name Statisf Name Statisf Name Progress Report Statisf Name Statisf Name Statisf Name Statisf Nam Statisf Name Statisf Nam	Supervisor Info	University	KAGOSHIMA UNIVERSITY	
Budy Plan Info 122 Progress Report Immil Adfress 2 Stativing Bump Advance Backing Bump Advance Diffection Stativing Bump Advance Backing Bump Advance	B Rayment Info	Address	testing	
Image: Marking and Markin	Chuck plan tafa	Phone No	1212	
Imprises Report Imprindume, Solution (Suming Outrop, Solution))	G Scoby Plan thio	Fax No	1212	
Implications Implications Implications Implications Supervise that University University University University Implications Implications Implications	U Progress Report	Email Address 1	hazarina@ump.edu.my	
SUPERVISOR 2 Supervisor Nam Supervisor Nam Holdsmith 2 Supervisor Nam Holds		Email Address 2	hazarina77@gmail.com	
Supervisor Max MARMADA AQI, INSUMA IP NA LUVI Marken Max Marken Max Address Marken		SUPERVISOR 2		
Weiversity UnCOLV UNICODATY Maderes via Plene this 33.3 Email Address assughtsystem compared on your Tessing durp days of the Perjandan & CuB Belgiar, Jobatan Pendatar		Supervisor Name	MUHAMMAD AQIL HAIMAN BIN ALUWI	
Adfress tel Provente tel Status Provente tel Status Provente tel Status Provente tel Pro		University	LINCOLN UNIVERSITY	
Piece to 1313 Free to 1313 Immail Address Inscapitory biocom Immail Address Inscapitory biocom Immail Address Inscapitory biocom * To update this information, please contact Unit Perjavatan & Cutil Belgiar, Jabatan Pendattar		Address	ted	
Image Address 1 Brand Address 2 Image Address 2 Aszarina Burup- edulary * To update this Information, please contact Unit Pergenetan & Cuti Belgiar, Jabatan Pendalkar * To update this Information, please contact Unit Pergenetan & Cuti Belgiar, Jabatan Pendalkar		Phone No	1313	
Immail Address 1 hasqah gyahos com Immail Address 2 hasqah gyahos com "To update this information, picase contact Unit Perjavatan & Cutil Belajar, Jabatan Pendattar		Fax No	1313	
Email Address 2 hzzarta Surp eduny * To update this information, please contact Unit Pergawatan & Cull Biologin, Jabatan Pendaltar		Email Address 1	shauqah@yahoo.com	
To update this information, please contact Unit Perjawatan & Cuti Belajar, Jabatan Pendattar		Email Address 2	hazarina@ump.edu.my	
		* To update this information, please contact Unit P	rjanvatan & Culi Belajar, Jabatan Pendultar	
n 2 ,				
n ,				
· · · · · · · · · · · · · · · · · · ·				
m >				
Photo Security Control of Control	III F			
			Dischimer	

Figure 2.1.3.1.3 : Supervisor Info Screen

- Payment Info

View details of payment that has been made.

Jniversiti Jalaysia PAHANG	sion in as mono zaudi bin sidek		Home
kome To 🚽	Payment Info		
Report System			
ile	Provide Table Table		
iv Leave Info	» Payment Into Details		
nsion Info	Study Leave Allowance		
ervisor Info	Description	Date Approve	Total Amount (RM)
anat Info	1 BAYARAN TUNGGAKAN BAGI KENAIKAN KADAR ELAUN BANTUAN KELUARGA BAGI 09,10,11,12/2007	07 JAN 2008	4,949.11
Plan Jafa	2 BAYARAN ELAUN BANTUAN KELUARGA & BANTUAN SEWA RUMAH BAGI 01,02,03/2008 (GBP1,677.00)	29 JAN 2008	11,138.62
/ Man Into	3 BAYARAN ELAUN BANTUAN KELUARGA & SEWA RUMAH BAGI 04,05,06/2008 (GBP1,677.00@RM10,561.40)	26 MAR 2008	10,561.40
s Report	4 BAYARAN TUNGGAKAN BAGI KENAIKAN KADAR BAGI PENUKARAN TEMPAT BELAJAR 03,04,05,06/2008	15 APR 2008	2,449.81
	5 BAYARAN ELAUN BANTUAN KELUARGA & SEWA RUMAH BAGI 07,08,09/2008 (GBP1971.00 @ RM12696.90)	24 JUN 2008	12,696.90
	6 BAYARAN ELAUN CUTI BELAJAR BAGI BULAN 10,11 & 12/2008 (ELAUN BANTUAN SEWA RUMAH & KELUARGA)-GBP1971@12425.70	19 SEP 2008	12,425.70
	7 BAYARAN ELAUN BANTUAN SEWA RUMAH DAN BANTUAN KELUARGA BAGI BULAN 01,02,03/2009(GBP1971.00@RM10509.00)	18 DEC 2008	10,509.00
	8 BAYARAN ELAUN CUTI BELAJAR (OVERSEAS) BG BLN 4,5,6/2009 (BANTUAN KELUARGA,SEWA RUMAH)-0298 GBP1,971.00 @ RM10,188.40	30 MAR 2009	10,188.40
	9 BAYARAN ELAUN CUTI BELAJAR OVERSEAS BAGI BULAN 7,8,9 2009 (ELAUN BANTUAN SEWA RUMAH,BANTUAN KELUARGA)(MOHD ZAIDI- 0298)	17 JUN 2009	7,517.39
	10 BAYARAN ELAUN CUTI BLIR BG BLN 9/2009 TNGGKAN EBSR,TINGGKN BANTUAN K'GA, 10,11,12/2009 SEWA RUMAH,BINTUAN K'GA-0298 GBP2,628.00 @ RM14,443.55	16 OCT 2009	14,443.55
	11 ELAUN CUTI BELAJAR BG BLN 1,2,3/2010,SEWA RUMAH,BANTUAN KELUARGA,BAYARAN BALIK VISA KELUARGA-0298 GBP 1514 @ RM8414.12	22 DEC 2009	8,414.12
			Grand Total (RM) : 105294.01

Figure 2.1.3.1.4 : Payment Info Screen

- Study Plan Info

Displays information of actual study plan during the study period duration.



Figure 2.1.3.1.5 : Screen to view actual study plan

2.1.3.2 Progress Report Form Sub Module

Staff / Fellows are not allowed to access this progress report form if the study plan is not completed and verified.

Universiti Malaysia PAHANG	SIGN IN AS SHAKIN	KIRAH BINTI SAIDIN					Home Sign Out
Welcome To eProgress Report System	» Study Plan						
 My Profile Progress Report Image: Progress Report Form 	G Add St <u>Task</u>	Study Plan (Planning) S	Start Select Month Start 💌	Finish Select Month Finish	5		
				Study Plan (Planning)			
	Task		Task	Study Fian (Fianning)	Start	Finish	Delete ?
	1	test task 1			Aug 2013	Jan 2014	
	2	task 2			Nov 2013	Mar 2014	
	3	task 3			Mar 2014	Oct 2014	
	4	task 4			Jun 2014	Nov 2014	
	5	task 5			Jul 2014	Feb 2015	
							Delete Task
							Submit Study Plan
		Click nere to view Gantt Chart Of Study Plan					
۰ III ۲							
		Universiti Malaysia Pa	Discla shang will not be liable for any loss or dama Copyright © 2013 Jabatan Pend	imer: Ige caused by the use of information aftar, Universiti Malaysia Pahang	n obtained from this website.		

Figure 2.1.3.2.1 : Screen to add study plan

- 1. To add the information of study plan, please fill in the task, start dan finish field and click on 🔄 icon.
- 2. Once the information of study plan was completed, please click on *Submit Study Plan* button for approval process.
- 3. Email and memo will be trigger to the user after approval has been made.
- 4. To view the study plan, please click on the ^{Study} Click here to view Gantt Chart Of Study Plan link. Screen as shown below will be displayed.

Study Leave Info																					
Name	: SHAKIRAH BINTI	SAIDIN (F0194)																			
Department	: FAKULTI SISTEM	KOMPUTER & KE	JURUT	ERAAN	PERIS	IAN															
Course Name	: SCIENCES IN COL	MPUTER FORENS	ICS																		
Duration	: 19/08/2013 to 18/0	2/2015																			
			1																		
																				1 2015	
		YEAR /	2013	0	0.1		0	2014	E.L.				L Lun	L.L.		0	0.1	Maria		100	E.L
	TASK	YEAR / MONTH	2013 Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
test task 1	TASK	YEAR / MONTH	2013 Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
test task 1	TASK	Plan Actual	2013 Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
test task 1 task 2	TASK	Plan Actual Plan	2013 Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
lost task 1 lask 2	TASK	Plan Actual Plan Actual	2013 Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
loot task 1 look 2 lask 3	TASK	Plan Actual Plan Actual Plan Plan	2013 Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
lost task 1 lask 2 task 3	TASK	YEAR / MONTH Plan Actual Plan Actual Plan Actual	2013 Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
bost task 1 bask 2 bask 3 bask 4	TASK	YEAR / MONTH Plan Actual Plan Actual Plan Actual Plan	2013 Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
test task 1 task 2 task 3 task 4		YEAR / MONTH Plan Actual Plan Actual Plan Actual Plan Actual	2013 Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015
tost Losk 1 Losk 2 Losk 3 Losk 4 Losk 5	TASK	YEAR / MONTH Plan Actual Plan Actual Plan Actual Plan Actual	2013 Aug 2013	Sep 2013	Oct 2013	Nov 2013	Dec 2013	Jan 2014	Feb 2014	Mar 2014	Apr 2014	May 2014	Jun 2014	Jul 2014	Aug 2014	Sep 2014	Oct 2014	Nov 2014	Dec 2014	Jan 2015	Feb 2015

Figure 2.1.3.2.2 : View study plan

Once the completed study plan has been verified, staff / fellows can continue the filling process for the progress report. Each progress report has been divided by semester which is calculated every 6 months starting from the start date of study leave.

Universiti Malaysia PAHANG	SIGN IN AS MOHD AZMIR BIN MOHD AZHARI		Home Sign Out
Welcome To eProgress Report System	Progress Report Form		
부 🔐 My Profile 년 📴 Progress Report 내 🖉 Progress Report Form	Personal Information Name : MCHD AZMIR BIN MCHD AZHARI (0639) IC Number : 790922083573 Faculty : FAULT IX SUUDERAN PEMBUATAN Handphone No: : 193481742 Famili : :		
	Study Earb Edulis Program : IJAZAH DOKTOR FALSAFAH Course Main : KEUJKUTERAN MEKANIKAL Course Neme : MECHANICAL ENGINEERING Course Country : JERMAN University : TECH UNIVERSITAT KAISERLAUTERN Date : 24/11/2009 to 07/12/2013 Unration : 44 MM/MIK		
	Progress Report By Semester / Year		
	Progress Report 1	Info : Semester / Year : Semester 1 / 2010 Progress Report will be opened on : 24/05/2010 : 14/03/2013 Entry Date : 04/05/2013 : : 24/05/2013 Seport Status : : EVALUATED : EVALUATED	
	Progress Report 5	Infe Semester / Year : Semester 5 / 2012 Progress Report will be opened on : 24/05/2012 Entry Date : - Submit Date : - Report Situal : -	
	Progress Report 6	Info Semester / Year : Semester 6 / 2012 Progress Report will be opened on : 24/11/2012 Entry Date : 23/05/2013 Submit Date : 23/05/2013 Report Status : EVALUATED	
	Progress Report 7		
	Add / Edit Progress Report	Info Semester / Year : Semester / 7 / 2013 Progress Report will be opened on : 24/05/2013 Entry Date : - Submit Date : - Report Strus : -	
	Progress Report 8		
	Add / Edit Progress Report	Info Semester / Year : Semester / Year : Semester / Year Progress Report will be opened on : 24/11/2013 : <td< td=""><td></td></td<>	
	Universiti Malaysia Pahano will not be la	Disclaimer: sable for any loss or damage caused by the use of information obtained from this website.	

Figure 2.1.3.2.3 : Screen progress report form by semester

Icon Legend :-



- To add and edit progress report
- To view progress report has been submitted/evaluated.
- 1. Progress report filling process only can be made after the date of filling has been opened.
- 2. To fill in the progress report, please click on the icon and screen as below will be displayed.

Universiti Malaysia PAHANG	sich in as moho azmer bin moho azmari	Home Sign Out
Welcome To eProgress Report System ● Uny Frode Progress Report ⁺ S Progress Report Form	Personal Information Mame : MOHD AZHR BIN MOHD AZHRI (6639) LC Number : 790822083573 Faculty : FAULTI KEUR/UERJAN PEMBUATAN Handphone No : 01934B1742 Email : hzarina726gmall.com Progress Report For Semester 5 / 2012 Centers Innil : hzarina726gmall.com Progress Report For Semester 5 / 2012 Confirmation Portional Information Portional Information Image Informati	
	Employment Record Scheme of Service : PENDIDIKAN Grade : D545 Head Of Service / Department : FAKULTI KEJURUTERAAN PEMBUATAN, UNIVERSITI MALAYSIA PAMANG	(Save & Next)
	Universiti Malaysia Pahang will not be kähle for any loos or danape caused by the use of information obtained from this website. Copyright © 2013 Jabatan Pendaftar, Universiti Malaysia Pahang	

Figure 2.1.3.2.4 : Add / Edit Progress Report Form

- 3. The information must be filled are as follows : -
 - General Information
 - Studies Information
 - Actual Study Plan
 - Upload
 - Confirmation
- 4. If the progress report form was completed, please press **Submit Progress Report** button on the Confirmation tab. The staff / fellow can review the progress

report	in	this	Confirmation	tab	by	pressing	the	icon.
w View Programs Rano	•							

B View Actaonment			1
	CONFIGENTIVE.	P.S.D FORM (Performance) 693	
	PERFOMANCE APP	GOVERNMENT OF MALAYSIA PRAISAL ON OFFICER ATTENDING COURSE	
	FOR AGADEMIC YEA	AUSEMESTER/QUARTER <u>SEMESTER 1/200</u> 5	
	AINOL HARVATI BTE IBRAHIM	SPONSORSHIP Skim Latihan Akademik Bumiputera (SLAB)	
	STUDENT NO	N.R.LC NO **	
	POSTAL ADDRESS & POSTCODE	H.S.C. NO **	

Figure 2.1.3.2.5 : View Progress Report Form

5. After a progress report was submitted, the supervisor can continue the process of evaluation.

- 6. Once evaluation process has been done, email and memo trigger will been sent to the Staff / Fellow and Corbon Copy (Cc) to HR Department.
- 7. KPT will also receive an email trigger after the completion of the evaluation process.

2.2 Supervisor Module

2.2.1 Supervisor Module Login

Universiti Malaysia PANANG Panan - Manan	
	Username :
	Password : Forgot your password?
	User Category? Login
Any queries , kindly contact us :- Unit Perjawatan & Cuti Belajar, Jabatan Pendartar, U. Euburiaya Tun Razak, 26500 Gambang, Kuantan Pahang Daru Makmur Tel 1609-492512 (169-93232 Tel 309-492512) (169-93232 Email : urusetapend@ump.edu.my	
eProgress Report System	Disclaimer: Universiti Malaysia Pahang will not be liable for any loss or damage caused by the use of information obtained from this website. Copyright () 2013 Jabatan Pendaftar, Universiti Malaysia Pahang

Figure 2.2.1 : Frontpage of eProgress Report System

To login, user must use the following information :-

Username	. ***
Password	• *** •
User Category	: Supervisor

*** This information will be sent via email

2.2.2 Supervisor Dashboard Module



Figure 2.2.2 : eProgress Report System Dashboard

In this screen, supervisor can view the student status of progress report for each semester. Supervisor also can view the student rating of report progress that has been evaluated.

2.2.3 Supervisor Sub Module

The sub module consists of the following information :-



2.2.3.1 My Profile Sub Module

- Profile Info

Universiti Malaysia PAHANG	SIGN IN AS MANAMAND AZIQ HAIKAL BIN ALIANI	Home Sign Out
Welcome To eProgress Report System	Grgenview M/d Forsial Information Mane Model Mane Model Model	
	res tio	
	Dicklaimer: Universit Mabysis Pahang will not be lable for any loss or damage caused by the use of information editained from this website. Copyright © 2013 Jablane Predictar, Universite Mabysis Pahang	

Figure 2.2.3.1.1 : Supervisor Profile Info Screen

- 1. Containing information relating to the supervisor.
- 2. To change the password, please click on the A Change password link. **Figure 2.2.3.1.2** shows an example of change password interface.



Figure 2.2.3.1.2 : Change Password Interface

2.2.3.2 Progress Report Sub Module

- View Student Profile

<image><page-header>

View detail of students are supervised.

Figure 2.2.3.1.3 : View Student Profile Interface

- View Study Plan

Displays information of actual study plan during the study period.

Universiti Malaysia PAHANG	SIGN IN AS MOHD AZMIR BIN MOHD A	IZHARI																						Home	sign -	D out	
Welcome To eProgress Report System	+ Study Plan Info																										*
Guy Profile Study Leave Info Study Leave Info Supervisor Info Supervisor Info Supervisor Info Study Plan Info Progress Report	- Study Plan Ganti Chart	Study Large Info Name : MOHO AXMR BIN MOHD Department : FAULT IN LURITURENCE WEGGWINGL WEGGWINGL EXCENSIONEE	AZHARI (C I PEMBUA ING	639) (TAN																							
		Duration : 24/11/2009 to 07/12/2013	YEAR/	2009	Dec	2010	Feb 1	Mar I A	er 16	1.40	1 dat	4.00	Sen	04	Nev	Dec	2011	Feb	Mar A	or IN	law 1 du						
		Literature view	Plan	2009	2009	2010	2010	2010 20	010 20	0 2010	2010	2010	2010	2010	2010	2010	2011 3	8011	1011 20	011 2	011 20	11					
		Acquicision of raw materials	Actual Plan																			31					
		Philininary experiment on as-received material 5. searching for suitable chemical etchant	Plan Actual				1									-		-		+							
		Philminary experiment (surface characterization & achesion strength)	Actual Plan					+	+											+	-	11					
		Preliminary experiment on HA stury, study on dip-coating parameter & viscometer machine	Plan Actual				+		+							-		-		+							
		Analysis result: surface characterization (FESEN,EDX/XRD,AFM) & adhesion strength (nanc- identation) Analysis sample (sample characterization)	Plan Actual Plan				-	-	+	-	-					+	-	-	-	-	-						
< III +																											÷
		Universiti Malaysia Pahang will not t Cop	be liable wright 6	for ar	ny los: 3 Jaba	Dis s or da tan Pe	idaime mage indafta	r: causec ir, Univ	d by th ersiti M	e use o Ialaysii	of infor a Paha	mation ing	n obtai	ned fro	em thi	s web	site.										4 111 1

Figure 2.2.3.1.4 : View Study Plan Interface

- Review & Evaluation

To review and evaluation the progress report process

Universiti Malaysia PAHANG	sign in as muhammad aziq haikal bin aluwi						∰ Home Sign
Welcome To ogress Report System	View List Of Progress Report						
/ Profile	» List Of Progress Report						
rogress Report	Student Name	IC Number	Progress Report (Semester/Year)	Submit Date	Evaluate Date	Status	
View Student Profile	MOHD AZMIR BIN MOHD AZHARI	790822085373	SEMESTER 6 / 2012	23/05/2013	23/05/2013	EVALUATED	* View Evaluation
View Study Plan	MOHD AZMIR BIN MOHD AZHARI	790822085373	SEMESTER 4 / 2011	19/09/2013	19/09/2013	EVALUATED	* View Evaluation
Review & Evaluation	MOHD AZMIR BIN MOHD AZHARI	790822085373	SEMESTER 3 / 2011	24/04/2013	24/04/2013	EVALUATED	+ View Evaluation
	MOHD AZMIR BIN MOHD AZHARI	790822085373	SEMESTER 2 / 2010	17/04/2013	25/04/2013	EVALUATED	* View Evaluation
	MOHD AZMIR BIN MOHD AZHABI	790822085373	SEMESTER 1 / 2010	04/04/2013	14/05/2013	EVALUATED	* View Evaluation

Figure 2.2.3.1.5 : Review & Evaluation Interface

1. Click on the Evaluation link to evaluate the progress report. Figure 2.2.3.1.6 as below will be displayed

Universiti Malaysia PAHANG	SIGN IN AS MUHAMMAD AZIQ HAIXAL BIN ALIWI)) 🚯 Sme Sign Out	
Welcome To eProgress Report System	Wew Progress Report		- 1
C My Profile	Review Progress Report Constraints Pactols Pactols Pactols Pactols Pactols Pactols Pactols		=
	Exployment Record Scheme of Service 1: PRODUCTAN Grade 1: 0545 Head Of Service / Department 1: FAILLTI REURURERAIN PREMILATIAN, UNIVERSITI MALAYSIA PAHANG Compt Details Compt Details Compt Details		
	Locard Intelligence 1 TECH UNDERSTITE KASSER LAFTERN Longito of Study 2 48 MORTINE Somean Asia 5 500 (2017) Somean Asia 5 500 (2017) Degree 5 500 (2017) Degree 1900 1000 (2017) Major / Fledd of Study x MEGATINE		
	Total credit hours and/or subjects required to complete the programme :		

Figure 2.2.3.1.6 : Evaluation Interface

- On the first tab, the supervisor can review the progress report in
 PDF version.
- 3. To evaluate the progress report, please click on the Evaluation tab and figure as below will be shown :-

	Progress Report 🔋 Evaluation				
» Evalua	ntion				
Please	use the following scale :-				
*	** ***	****			
1.5	Poor 2. Fair 3. Good	4. Very Good 5. Excellent			
A. Fre	quency of consultation with Superv	visor / Academic Registrar / Programm	e Head during period of this repo	ort	
Ve	ry Often				
B. Res	search Progress				
	Student's research progress accord	rding to approved plan of study :			
		rang to approved plan or stady .			
2.	Please Comment :				
	testing je nie 123 4444 55	i5 666			
C. Stu	dent's Rating				
1.	Commitment			0*****	
	(Dedicated in pursuing studies) Integrity				
2.	(Performs task with intellectual ho	onesty)			
3.	(Adheres to rules and regulations	s)		◎★★★ 公公	
4.	Work quality and efficiency (Produces good work within speci	ified time)		© ☆☆ ☆☆☆	
5.	Overall perspective (Able to view issues from a broad	fer perspective)			
6.	Ability to work independently (Does not depend on supervisor of	or others to perform task)		0 ** **	
_	Attendance (Attends lectures / tutorials regul:	larly)		⊖★★★★ ☆	
1	Language proficiency - Written			◎★★★ ☆☆	
8.	(Student's command of the langua	age of instruction)			

Figure 2.2.3.1.7 : Detail of Evaluation Interface

4. The evaluation process is using the star rating as below :-



- 5. After the evaluation was completed, please click on the *Save Evaluation* button.
- 6. To complete the evaluation process, press the *Submit Evaluation* link on the mainpage of Review & Evaluation menu. Email and memo will be sent to staff/fellow, HR Department and KPT.

List Of Progress Report Student Name	IC Number	Progress Report (Semester/Year)	Submit Date	Evaluate Date	Status	
10HD AZMIR BIN MOHD AZHARI	790822085373	SEMESTER 6 / 2012	23/05/2013	23/05/2013	EVALUATED	* View Evaluation
10HD AZMIR BIN MOHD AZHARI	790822085373	SEMESTER 4 / 2011	19/09/2013	19/09/2013	EVALUATED	* View Evaluation
10HD AZMIR BIN MOHD AZHARI	790822085373	SEMESTER 3 / 2011	24/04/2013	24/04/2013	EVALUATED	* View Evaluation
10HD AZMIR BIN MOHD AZHARI	790822085373	SEMESTER 2 / 2010	17/04/2013	25/04/2013	EVALUATED	» View Evaluation
				/ /		» Edit Evaluation
TOHD AZMIK BIN MOHD AZHARI	/908220853/3	SEMESTER 1/2010	04/04/2013	23/10/2013	EVALUATION ENTRY	» Submit Evaluation

Figure 2.2.3.1.8 : Mainpage of Review & Evaluation Interface